



Wright Robinson College

19th March 2020/CS/CAJ

Dear Parent/Carer

Following the latest advice and guidance that the government issued on Wednesday 18th March 2020, the college will close to all but the children of key workers and vulnerable students from 3.25pm on Friday 20th March 2020.

In terms of 'Key Workers' provision will **only** be available for those families where both parents/carers are key workers or in single parent families where the parent/carers is a key worker.

If you meet the aforementioned criteria please email keyworker@wrightrobinson.co.uk by 11.15am on Friday 20th March 2020 to inform us if you would like your son/daughter to continue attending college from Monday 23rd March 2020. Please include in your email your child's name, your address and postcode, details of both parents/carers' current roles and the days you both work. We will then add your son/daughter to our register for these days.

For further clarification on key worker categories or to discuss continued attendance for your child based on their needs, please see government guidance or contact Ms Bowker or Mr Mason at the college on 0161 370 5121.

The college will contact all students and families who we feel meet other criteria and for who the offer of provision will be made. We are fully committed to being as supportive as possible to our families, and we also need to ensure that we are able to safely supervise any students in college.

At this time, we expect the college to remain closed at least until Easter and possibly beyond depending on what new advice we receive from the government and Public Health England. We will keep you informed as and when we find out more and as and when the situation changes. Communication will be made via the Parent App portal, the college website and if necessary by text message.

During this period of time, students should remain at home and avoid gathering in large groups. College staff will continue working from home to produce resources that will be added to the work that is already placed in folders on the website.

All students have been issued with a comprehensive pack of 'age related' work that they should complete at home. This is the same work that has initially been posted on the website. Students who attend college from Monday 23rd March 2020 should bring their files to work through during the day.

The college has designed a Pastoral Plan to ensure that all students are safeguarded during this time. The implementation of the plan will include college staff contacting some parents by telephone during the period of closure.

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A place of excellence where teamwork ensures learners are confident of success and proud of their College and Community

Flagship Learning Trust is registered in England as a company limited by guarantee number 11683714.

Registered Charity under the Charities Act 2011. Abbey Hey Lane, Manchester, M18 8RL.

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Web: wrightrobinson.co.uk Twitter: @wrightrobinson





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We are also making the following email address available for students or parents to use if they have any safeguarding concerns or emergencies during this period of closure;

emergencysafeguarding@wrightrobinson.co.uk,

Please help us to keep this email available by only using it if you have an urgent safeguarding concern. Please note this email will only be available on weekdays from 8.30am to 3.00pm and **it will not be accessible to staff** during the Easter Holiday period from 3.00pm on Friday 3rd April to 8.30am on Monday 20th April 2020.

Throughout this period, the best advice we can give is to:

- Keep things calm and in perspective so that students do not worry
- Keep your children indoors so that they are supervised, safe and can engage with the remote learning that has been provided
- Promote good hygiene by encouraging your children to wash their hands more regularly and for at least twenty seconds
- Follow the national guidance if you or your family develop symptoms of the virus, and particularly if you or your family are included in the government's groups of vulnerable people
- Keep checking the college website and parent app for updates.

Thank you for your support and understanding in this matter. I would also like to thank all of our students who have behaved responsibly and calmly throughout what has undoubtedly been and continues to be a period of heightened anxiety and uncertainty. Finally, I must place on record to all parents/carers my thanks to our dedicated staff who have continued to provide an outstanding educational experience to our students in these challenging times.

Yours faithfully

A handwritten signature in black ink, appearing to read 'M Haworth'.

Mr M Haworth
Head Teacher